



Information on Admission to K1 Classes in the 2025/26 School Year

A. Collection of application Forms

- 1 Obtain from school in person
- 2 Download from school website

B. Return of Application Forms:

- 1 Application Time
Monday-Friday : 2:00 pm to 4:00 pm
Saturdays : 9:00 am to 11:30 am
Closed on Sundays and General Holidays
- 2 Return method
Submit the application form in person and the documents as below:
 - a. 1×Recent Passport-Sized Photograph (adhered to application form)
 - b. 2×Rectangular Envelope(4"x 9") with a stamp, applicant's name written on and return address written.
 - c. Submit the application form to school please produce Birth Certificate.
- 3 Application fee
HK\$40 (to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

C. Application for the "Registration Certificate for Kindergarten Admission"

- 1 The Government will implement the "Free Quality Kindergarten Education Scheme" (hereafter referred to as "Scheme") starting from the 2017/18 school year. Each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit students holding a valid registration document.
- 2 Parents are required to submit the application for the "Registration Certificate for Kindergarten Admission" (hereafter referred as "RC") to EDB from September to November 2024. The "RC" will be open for applications in September 2024 and EDB will announce and upload the details of application onto EDB's website (<https://www.edb.gov.hk/>) in due course. Upon receipt of the applications with all necessary information and documents provided, EDB will generally take six to eight weeks to complete processing of the applications and issue the "RC" to applicants who are eligible for receiving subsidy under the Scheme by post. If a student cannot obtain an "RC" as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme¹, EDB will then issue a "Kindergarten Admission Pass" (hereafter referred to as "AP") to the student concerned for registration and admission to a Scheme-KG but the parents ¹ Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is/are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.



D. Admission Criteria

- 1 Performance of applicant in interview
- 2 Applicant reaches eligible age to enroll
- 3 Parents agree with the Agency's mission and objectives of education
- 4 The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
- 5 The applicant from families in need will be given due priority consideration when applying for whole day / long whole day classes. (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)
- 6 Same religious affiliation as the sponsoring body which operates the kindergarten. (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

E. Interview Arrangements

- 1 The kindergarten will arrange interview for all applicants
- 2 Interviews will be conducted on 9 November 2024
- 3 Group or individual interviews will be arranged
- 4 Parents should accompany their child for the interview
- 5 Please contact us at 3156 1255 if interpretation / translation service is required

F. Announcement of Admission Results

We will inform parents of the K1 admission results before 13 December 2024 by post.

G. Registration Arrangements

- 1 Successful applicants: Parents should complete the registration procedures for their child from 2 to 4 January 2025 ("Centralized Registration Dates") by submitting the "RC" / "AP" to the kindergarten and paying the registration fee.
- 2 Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the "RC" / "AP" to the kindergarten and pay the registration fee.
- 3 Please be reminded that if parents cannot submit the "RC" / "AP" during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
- 4 The registration fee for 2025/26 K1 place is \$900(AM Class) / \$1500(Whole Day Class). Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "RC" / "AP" but the registration fee will not be refunded. Upon obtaining the "RC" / "AP", the kindergarten will no longer keep the school place for the child.

Enquiry

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